

Emergency Preparedness

Important Telephone Numbers:

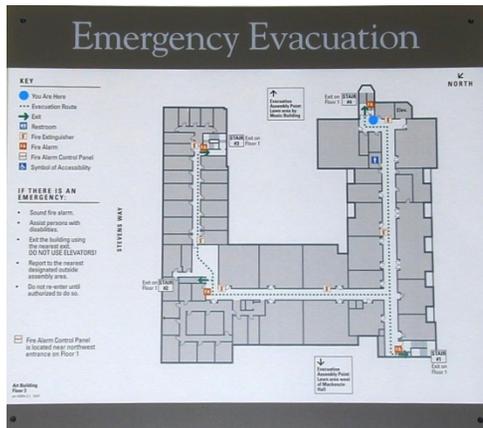
University Police: 404-413-3333

Disability Services: 404-413-1560

Auxiliary Services (Vehicle Parking): 404-413-9500

Student Housing Office: 404-413-1800

Facilities Management: 404-413-0700



A fire or other emergency can strike quickly and often without warning. For your safety, it is important to be prepared.

- Have an escape plan.
- Familiarize yourself with the evacuation routes.
- Practice your escape route.
- Know at least two ways out of every building.

If you would like more information on fire safety, you can contact the Fire Safety Manager at 404-413-9551.



Georgia State University
Office of Emergency Management
<http://safety.gsu.edu/emergency-management/>



Emergency Evacuation for Individuals with Disabilities



Office of Emergency Management
404-413-0783



Emergency Procedures

.Seek a safe location—preferably a marked area of refuge, or room with an exterior window, telephone, and a solid door.

.Telephone the University Police at (404) 413-3333 and advise them that you will need assistance evacuating.

.Give your exact location—building, floor and room number.

. Give the telephone number from which are calling.

.If it is safe to do so, remain on the phone. If the situation around worsens, dial 911 or call the University Police and update them of your situation.

.If a telephone is not readily accessible, have someone advise the nearest police officer or fire fighter.

.If you cannot access an area of refuge, you should go to an enclosed stairwell. Have someone advise a police officer or fire fighter of the location. Be sure not to block pedestrian traffic.

•Individuals with disabilities are permitted to stay in a building during an emergency evacuation if assistance is essential for their evacuation, and they are located above, or below the ground floor.

•It is important to note that elevators cannot be used during fires or other emergencies.

•Faculty and staff members should make every reasonable attempt to ensure that individuals with disabilities needing assistance receive help in evacuating.

•Individuals with disabilities include:

- ◇ Persons using wheelchairs
- ◇ Persons using crutches, canes, etc.
- ◇ Persons recovering from surgery
- ◇ Pregnant women
- ◇ Those who require assistance in using the stairs.

If you get trapped

Keep the doors closed!

Signal for Help!

Hang an object in the window (jacket, sheet, etc.) to attract attention. If there is a phone in the room, dial (404)413-3333 and report that you are trapped. Be sure to give your room number and location.



Contact Us

Georgia State University

Office of Emergency Management

34 Broad Street

Atlanta, GA. 30303

(404) 413-0783

www.gsu.edu/oem