

UNIVERSITY POLICE
OFFICE OF EMERGENCY MANAGEMENT

15 Edgewood Ave.
Atlanta, GA 30303
Phone:404/413-0783
Fax: 404/413-3231

Georgia State Office of Emergency Management July 1, 2019- June 30,2020:

Summary of Operations:

- Scheduled 145 building fire drills and provided on-site assistance.
- Visited all of the Perimeter College campuses on a weekly or on a monthly basis.
- Conducted daily building/department trainings, meetings and tabletop discussions at all Perimeter College campuses.
- Conducted daily building/department trainings, meetings and tabletop discussions on the Atlanta campus.
- Participated in the Ebola tabletop exercise for GSU departments and external responding partners.
- Attended the Cyber Security Incident Response Tabletop exercise.
- Assisted with the coordination for Safety Month and the Safety Fair planning efforts.
- Conducted several CPR and AED training classes at each of the campuses.
- Attended the Metro Atlanta Higher Ed Emergency Management Directors' meeting.
- Copied DVDS to advertise the LiveSafe cell phone app for the PantherExpress Shuttles.
- Posted a full page in color LiveSafe advertisement in The Signal (campus newspaper) for the first week of the Fall Semester.
- Advertised LiveSafe in daily emails, Campus Broadcasts and on social media sites.
- Assisted with the recruitment of new emergency response team members.
- Updated Emergency Response Team list (over 450 floor captains).
- Updated the non-GSU leased tenants list.
- Conducted Response to Active Shooter training to departments/lunch n learns/academic classes.
- Presented Emergency High-Rise Building evacuation sessions.
- Trained Housing staff members on Emergency Response on the Atlanta campus.
- Assisted with the maintenance of all defibrillators on all campuses.
- Responded to campus emergencies.
- Activated PantherAlert on 6 occasions (semester tests, weather related incidents and school closures). All alert activations were successful.
- Conducted monthly tornado siren tests.
- National Weather Service awarded the university as a StormReady University,
- Worked in the Stadium Command Center for Georgia State football games, high school football games, MEAC/SWAC football, GHSA Football Championships.
- Updated the University Emergency Operations Plan and distributed floor plans to Command Staff, area county EMAs, city and state law enforcement agencies.



- Updated the University Infectious Disease Emergency Operations plan.
- Updated the University Pandemic Flu Master Plan
- Created a plan for a Closed and Open Point of Dispensing testing/vaccination site.
- Created a Pandemic Tabletop Exercise for the Public Health Preparedness Task Force.
- Attended conference calls and webinars for Coronavirus response.
- Consolidated medical supplies list from various university departments for USG.
- Created a COVID-19 Return to Work Safely presentation for faculty and staff members.
- Assisted and served in the Joint Operations Center and the State Operations for the Civil Unrest events.
- Updated Perimeter College emergency flip guides and distribute to those campuses.
- Replaced old AEDs around the Perimeter campus.
- Created and published the Business Continuity Plan for GSU Police.
- Handled the requests and responses pertaining to Business Continuity for the USG and Georgia State Audits.
- Created the Business Continuity guidelines document that serves as the procedural reference for methodology and implementation of the business continuity program.
- Liaised and coordinated with various business unit leaders and directors within Finance and Administration for business continuity planning initiatives.
- Created Business Continuity guidelines documentation for supplemental information as it relates to the Business Continuity policy and program.
- Worked on changeover from ONSSI to GENETEC project.
- Assisted in telephone training of GSU camera users and followed up with answers to questions not covered in training.
- Worked on campus critical camera project, providing direction for placement of cameras throughout downtown campus resulting in the installation of 85 cameras while working closely with contractors on a daily basis during installation.
- Oversaw the identification and repairs of non-working cameras at all campuses using Police Department funding for camera repairs.
- Worked on site surveys with vendors for stadium camera upgrade to GENETEC.
- Provided camera survey assessments for several University colleges and other units.
- Worked with Research to obtain solutions for upgrading the building alarm and camera systems in Petit Science Center. Research has approved funding and installation to begin in 2020 to integrate GENETEC camera and alarm systems in the building.
- Worked with Research for design of Science Park III Research building to include card access, cameras and alarm system and design strategies to ensure a secure environment.
- Provide repairs, replacement and assignment of Police Body cameras.
- Provide card access to all occupants of Petit Science Center and Research Science center. Provided after hour access to researchers requested at NSC, Science Annex and Classroom South Annex.
- Moved Physical Security under Emergency Management.
- Interviewed, hired a Business Continuity Manager and an Emergency Operations Manager (Start Date: July, 1). Added a student intern for summer only.
- Completed the 5-year Strategic Plan for the Office of Emergency Management
- Purchased tourniquets and tactical first aid kits.



- Renovated and moved Office of Emergency Management into a Downtown Atlanta location.
- Attended daily meetings, committee meetings and other presentations.
- Completed application and passed examination, designated as Certified Sport Security Professional (CSSP).

Renewed Contracts:

- Rave Mobile Safety (emergency mass notification)
- LiveSafe cell phone app
- Alertus Desktop Alerts
- Alertus Desktop Panic Buttons
- FEI (contract emergency call center)
- Stadium WeatherStem annual subscription
- 24/7 Stadium Fan Texting System (new contract)

Trainings attended:

- International Association of Emergency Managers Annual Conference-Savannah
- National Center for Spectator Sports and Security Intercollegiate Summit-Ohio State Univ.
- Social Media for Emergency Managers
- EEO and Sexual Harassment
- Online USG Ethics
- Online Cyber Security Awareness
- National Weather Service Storm Spotter
- NWS Integrated Warning Workshop
- Annual Business Continuity Summit
- Stop the Bleed Instructor class
- Online FEMA Forms class
- Several Emergency Management and Business Continuity webinars

Membership:

- University Business Continuity Committee
- University Data Governance Committee
- University Study Abroad Emergency Response Committee
- University Alertus Panic Button Taskforce
- University Security Camera Working Group
- University Enterprise Risk Management Committee

