

UNIVERSITY POLICE
OFFICE OF EMERGENCY MANAGEMENT

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SUBJECT: 2011 - 2012 Office of Emergency Management - Accomplishment Highlights

Date: March 30, 2012

Purpose - The Office of Emergency Management (OEM) supports Georgia State University's teaching, research, and public service mission by providing the university community and the institution's constituents with programs and services in emergency planning, training, mitigation, response and recovery.

Vision - As part of the University Police Department, our goal is to provide a safe and secure environment by preparing the university to manage and recover from any type of emergency or disaster.

Mission – OEM serves to protect the university community by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

2011-2012 Accomplishments

I. Policies, Plans and Procedures

- Revised University Emergency Operations Plan by creating 8 additional logistical support and functional Annexes
- Created new Faculty and Building Emergency Coordinator Quick Response Brochures
- Created a new Residential Housing Emergency Operations Plan that was adopted by University Housing as their standard.
- Facilitated both Police Department and Building Services Strategic Planning by creating a standard planning format and implementation process.
- Assisted ORI with the development, drafting and approval of BSL IV material DOT security and movement plans.

II. Emergency Communications

- Upgraded Mass Notification System to include the ability to post emergency messages to official university social media sites, such as Facebook and Twitter
- Applied for and received DHS sponsored grant for the DeskTop Emergency Alert Software (a \$48,000k unlimited software license that allows our mass notification system the ability to send alerts to all .gsu.edu sub-domains. This is currently being scheduled for completion).



- Updated *PantherAlert* system from Blackboard ConnectED to Rave Mobile Safety saving the university \$36,000 per year; reducing the existing annual contract cost by almost 50%. This system also significantly upgrades our capabilities by allowing sub-administrators right to send messages to assigned lists (to be programmed this year '12-13).
- Upgraded Fire Control Systems and Internal PA Systems through end-of-year MRR funding (Ph. III)
- Created additional remote activation of Building PA Systems with Simplex Grinnell; showcased to the Board of Regents '*as a model for other universities to follow*' and '*a creative way to leverage resources to enhance the safety and well-being of our community*'.

III. Training

- Between 3 people (Director, Operations Manager and Fire Safety), the Office of Emergency Management conducted *37 independent training courses* and *trained/certified 1,151 people* on various emergency preparedness topics.
- Focused training efforts on University Housing Staff and Pro-Staff on emergency planning, fire safety and evacuation.
- Separate from the independent training courses, the Office of Emergency Management trained over **800** people on Fire Safety during the 3rd Annual Fire Safety Carnival.

IV. Emergency Response

- From 01 April 2011 to 30 March 2012, OEM responded to numerous emergencies and call outs ranging from medical emergencies, facility/utility failures, residential housing fires and HAZMAT incidents (awaiting official numbers from GSUPD ARMS system).

V. Fire Safety

- Conducted **22** building inspections and created nearly **300** work orders to correct Fire Safety Code deficiencies.
- Conducted **85** separate Building Fire Drills to observe and evaluate building life safety system code compliance and individual emergency evacuation process.
- Facilitated University Housing and new construction to meet current NFPA and Fire Safety Code compliance.
- Completed 3rd Annual Fire Safety and Emergency Preparedness Carnival
- Redesigned Building Fire Extinguisher Maintenance Program that is maintaining code compliance in each university building (vendor is still identifying FE that need updating) – over **2,200** Fire Extinguishers throughout the university identified, inventoried and serviced as of 01 April 2012.

VI. Miscellaneous Projects

Security Enhancements:

- Assisted Office of Research Integrity in the development of the Natural Science Center Security / Access Control Plan



- Assisted GSUPD and IS&T in the drafting of the Atlanta/GSU CCTV MOU for Emergency Response (still in development)
- Designed Research Operations Center Project Proposal and gained approval to proceed in the development of a consolidated University Operations Center that focuses on security, safety, emergency response and business continuity.

Business Continuity:

- Assisted IS&T in the development of the University Business Continuity Plan (BCP) and IS&T Disaster Recovery (DR) Plan

Service to the University Community:

- Served as guest lecturer for **2** Graduate classes and **1** undergraduate class (Health & Human Sciences - Leadership, Andrew Young School of Policy Studies - Disaster Management, and Arts & Sciences – Hospitality: Special Event Security)
- OEM staff are active members of the following Policy Groups and Committees:
(Director = Dir, Fire Safety Officer = FSO, Operations Manager = OM)
 - Emergency Management Group (Dir.)
 - University Senate, Member (Dir.)
 - Planning & Development Committee (Dir.)
 - Disability Initiatives Committee (Dir.)
 - Pedestrian Safety Committee (Dir.)
 - IS&T Committee (Dir.)
 - Staff Council, Member (Dir.)
 - Work-Life Committee (Dir.)
 - Communications Committee (Dir.)
 - Student Crisis Team Committee (Dir.)
 - Work Place Violence; HR Policy Advisory Committee (Dir.)
 - Animal Research Committee (Dir.)
 - Laboratory Safety Committee (FSO)
 - Environmental Programs & Services Committee (FSO)
 - Employee Rewards & Recognition Committee (OM)
 - Fire Safety Carnival Committee (FSO and OM)
 - MLK Convocation Committee (OM)

External Committees:

- Interagency Law Enforcement Exchange
- Metropol
- Board of Regents, Emergency Operations Committee
- Georgia Association of Campus Law Enforcement Administrators
- FBI Counterterrorism Working Group
- International Association of Emergency Managers, Region IV Committee

VII. Personal

- Completed Masters Degree in Public Administration in Dec. 2012
- Completed over 100 additional hours of certified training in emergency management and security to maintain Certified Emergency Manager (CEM).

