When participating in an Intramural Sport at Georgia State University, each participant is covered by the Touch the Earth Insurance Policy. An enrolled student athlete is covered during the covered activity.

**Type of Coverage**

This policy provides excess coverage for a period up to 104 weeks after the injury. This means it pays second if you are covered under a primary health plan. If you have another health plan, that plan would pay its benefits first. This plan pays any medical expenses not previously paid by the primary insurance plan.

**How to Complete the Form**

The claim form should be completed and signed by you the Intramural or Touch the Earth participant. You will need to submit itemized bills from each provider that treats you. An itemized bill is form HC1500 (from doctors) or UB-92 (hospital) and it has a diagnosis and procedure(s) listed. If you have primary insurance coverage that pays first, you will need to also send the Explanation of Benefits (EOB’s) which shows what the other insurance company paid.

**Where should the forms be sent?**

This claim form should be completed and returned to the insurance company as soon as possible.

**Important:**

DO NOT hold the claim form until you receive the bills and EOB’s from the doctors and insurance company. Submit this claim form immediately.

Questions:

Contact Maria Shurant, Risk Management Coordinator
404-413-9549

Department of Safety & Risk Management,
PO Box 3961, Atlanta GA 30302-3961
or visit us in person at:
75 Piedmont Avenue, Atlanta GA 30303, Suite 506.